**NEWMAN LAKE FLOOD CONTROL ZONE DISTRICT**

**Advisory Board Meeting July 8, 2019 3-6pm**

**Newman Lake Fire Station, N. Starr Rd., Conference Room**

**PRESENT**

* AB Members Present - Dennis Rewinkel, Karen Stebbins, Karen Taff, Suzanne O’Connell, Dan Clark, Lee Tate via Phone

AB Members Absent: LeaAnn Gould

Community Members Present: none

**MEETING ROLES**

* Chair – Karen Stebbins Minutes – Suzanne O’Connell

**Abbreviations:** AB - Advisory Board District - Newman Lake Flood Control Zone District

**MOTIONS MADE – Quorum Present**

1. Dennis Rewinkel motioned to approve the June 17, 2019 AB minutes with the comments and the

understanding that the rest of the actions requested be added to the list over time. Dan Clark seconded.

* Result: Approved
* Vote: Unanimous

2. Karen Stebbins motioned that the AB endorses to initiate the formation of a new district. Newman Lake

community members that have been working with the Department of Conservation and the Washington

State Department of Ecology request the AB’s formal endorsement of the effort to initiate the formation of a

local Newman Lake “District” to take over the management of the Newman Lake water restoration. The

District will be structured to incorporate the management of wastewater systems as they are developed on

Newman Lake to reduce the nutrient inflow into the lake and currently the developing pilot projects in

Honeymoon Bay. The charter of this proposed District will include:

* Management of the lake by the community
* Management of wastewater systems
* Operate and maintain the oxygenation and alum injection systems currently in place at Newman

Lake

* Provide an entity to pursue additional state and federal funding for the improvement of water

quality and reduction of the nutrient inflow into the lake.

Karen Taff seconded.

* Result: Approved
* Vote: Unanimous

**UNFINISHED BUSINESS**

*Topics of old business that were discussed, but not the full detail of those discussions.*

* **Budget –** The AB discussed how they have heard nothing from Staff on capital budget planning or 2020 budget proposal. Lack of input if not given in a timely manner will result in the AB not supporting the budget the Staff proposes if AB is not allowed input and dialog with the community.
* **Representation** – No information reported at this time.
* **Community Education June 26, 2019 –** Many positive comments from community members,

i.e. AB trying to hold Staff accountable.

**NEW BUSINESS**

*Any new topics brought to the Board by any attendee (that don’t fall under the previous sections).*

* **Capital Budget –** Pertaining to this $415,000, AB has not received any information from Staff pertaining to their Action Plan as to how these dollars are to be spent and when. The Action Plan needs be in place soon in order for repairs to be done to speece cone and pump this year. The “weather window” needs to be highly considered, for if Staff waits much longer it will be too late. AB member, Dennis Rewinkel, has requested a meeting with Staff to discuss the capital expenditures.
* **Advisory Board Mission** – Dennis Rewinkel suggested that we review the mission and purpose of the Advisory Board. While community members have been encouraged by the District staff, the Commissioners and their respective staff members, to work all of our Lake issues through the AB, and over the last year or more this has been the practice, We now have a history that seems to show that the District staff and the legislative authority of the BOCC do not see the need to respond to these actions even when they are funneled to them with a consensus of the AB as they have requested.

**ACTIONS TAKEN – Running list of Action items for the 2019 sessions.**



Date assigned, description agreed upon, to whom assigned, and due date. Every resolved action will be carried over 1 month after disposition is agreed upon. List of completed 2019 Action items is kept by minutes writer and as additional Action Items completed, that list will be emailed to AB Members



|  |  |  |  |
| --- | --- | --- | --- |
| #  Date | Description | Assigned  To | Due |
| #1  2/4/19 | AB has responded pertaining to Staff changes in By-Laws.  Need response from Staff. | Staff | ASAP |
| #2  2/4/19 | NLFCZD P&P Manual changes:  1. II.C AB members, terms, selection policy, meetings  Staff requested to supply comments on AB approved text of the AB guidelines. Staff total rewrite is to be disregarded.  2. Appendix A-District Maps & Facility Plans  2.5 Appendix F-Water Quality Facility Operation information | Staff | Need  Date |
| #3  2/4/19 | Complete lake operating parameters document. | Lee &  Malcolm | complete |
| #4  2/4/19 | Prepare complete list of district capital assets. | Staff | Need  Date |
| #5  2/4/19 | Approve budget process and timeline. | AB | complete |
| #6  2/4/19 | Prepare first 2020 draft budget. | AB | complete |
| #7  2/4/19 | Fill vacant AB position. Dan Clark filled the open position. | Staff | complete |
| #8  2/4/19 | Generate merged data base for community members’ contact  Information. | AB | open |
| #9  2/4/19 | Responded to Jerry LeGrand’s request for honoring BOCC’s commitment to restore water quality reserves to $70K and reduce assessments for 2021. | Lee | complete |
| #10  3/28/19 | Using address/phone # information from Ron, AB & community members need to write, email, and/or phone listed Members of House & Senate to request their approval of $415,000 for NLFCZD as noted in Senate Capital Budget. | AB | complete |
| #11  3/28/19 | Due to AB’s proposed cuts for the 2020 budget, Colleen asked AB to create a prioritized list of items to be fixed or replaced. No longer pertinent due to delay of Staff creating a budget response to the AB, another delay because of the imminent Capital Budget award, now budget process starting over. | AB | void |
| #12  5/20/19 | AB expects to be advised & allowed to review the spending of the $415,00 Capital State Funding in the same manner as the assessed funding of the District and that the District provides the accounting records for these funds in a manner that provides full trace-ability of how the funds are spent on each of the defined tasks in the funding request. | Staff | Need  Date |
| #13  5/20/19 | AB requests adding the funds for the following 2 grants by the savings in the 2019 budget: 1. Newman Lake Nutrient Study 2. Geological conditions for Wastewater Disposal at NL. | Staff | Need  Date |
| #14  5/20/19 | **xxxxxxxVOIDxxxxx**  Staff requested to supply comments on the AB approved text  of the AB guidelines. (Staff total rewrite is to be disregarded.) |  |  |
| #15  5/20/19 | Requested meeting between the AB representative responsible for mechanical equipment work (Dennis) and staff member for the planning and scheduling of the high priority equipment repairs brought forward with the approval of the Capital Budget Funding approval. Requested prior to the 6/26/19 AB community meeting so as to present an agreed upon plan. | Staff | Need  Date |
| #16  7/8/19 | AB Chair will contact Staff to set up a meeting in early August, 2019 for AB Chair, Karen Stebbins and AB member, Lee Tate, to discuss the following concerns: Staff ignoring AB input, refusal to respond to AB in a timely manner, and seemingly doing whatever Staff wants to do. | Karen  Stebbins  &  Lee Tate | August,  2019 |
| #17  7/8/19 | AB Chair motioned that the AB endorses to initiate the formation of a new district. Newman Lake community members that have been working with the Dept. of Conservation & the WA State Dept. of Ecology request the AB’s formal endorsement of the effort to initiate the formation of a local Newman Lake “District” to take over the management of wastewater systems as they are developed on Newman Lake to reduce the nutrient inflow into the lake and currently the developing pilot projects in Honeymoon Bay. The charter of this proposed District will include: \*Management of the lake by the community, \*Management of wastewater systems, \*Operate and maintain the oxygenation and alum injection systems currently in place at Newman Lake, \*Provide an entity to pursue additional state and federal funding for the improvement of water quality and reduction of the nutrient inflow into the lake. | AB |  |