**NEWMAN LAKE FLOOD CONTROL ZONE DISTRICT**

**Advisory Board Meeting May 20, 2019 4-7pm**

**Newman Lake Fire Station, N. Starr Rd., Conference Room**

**PRESENT**

* AB Members Present - Dennis Rewinkel, Karen Stebbins, Karen Taff, Suzanne O’Connell, Dan Clark, Lee Tate(Tel), and LeaAnne Gould(Tel) (Tel) Telephone

AB Members Absent: none

Community Members Present: Gloria Clark

**MEETING ROLES**

* Chair - Karen Stebbins Minutes - Suzanne O’Connell

Abbreviations: AB - Advisory Board District - Newman Lake Flood Control Zone District

**MOTIONS MADE – Quorum Present**

1. Karen Taff motioned to accept the April 8, 2019 AB minutes as written with edits. Dennis seconded.

* Result: Approved
* Vote: Unanimous

2. Lee motioned that the AB expects to be advised and allowed to review the spending of the $415,000

 State Capital Funding in the same manner as the assessed funding of the District, and that the District

 provides the accounting records for these funds in a manner that provides full trace-ability of how the funds

 are spent on each of the defined tasks in the funding request. Dennis seconded.

* Result: Approved
* Vote: Unanimous

3. Dennis motioned that we add the funding for the writing of the 2 grants listed below by the savings in

 the 2019 budget. Karen T. seconded.

 1. Newman Lake Nutrient Inflow Study

 2. Geological Conditions for Wastewater Disposal at Newman Lake

* Result: Approved
* Vote: Unanimous

**AGENDA REVIEW & OPEN ITEMS REVIEW**

*New Items to be added to the Agenda.*

* Grant Request Funding Position
* NLFCZD Capital Funding Request list of agreeable items between AB & District Staff.
* Dates of AB meetings for rest of 2019. See dates listed below.

**DISCUSSION TOPICS – UNFINISHED BUSINESS**

*Topics of old business that were discussed, but not the full detail of those discussions.*

* **Budget –** Colleen will provide the AB before the June 26th Community Education meeting details on how the $415,000 capital funds will be spent. AB Chair will inform Colleen that this information is needed by June 12, 2019 so that the AB has time to review and present information at our community meeting June 26th.
* **Representation –** Information that has been completed so far will be sent to AB members.
* **Bylaws and P&P Manual -** Karen S. distributed copy of NLFCD AB BYLAWS to AB and discussed County Staff suggestions. Will distribute edits to AB before sending to Colleen.
* **Alum Operation Parameters –** Alum has been turned off and Oxygen has been turned on.
* **Letter to BOCC/Health –** Dennis proposed AB writing a letter to the BOCC/Health on the requirement of septic system reviews prior to the connection to a potable water supplier was tabled for future discussion.

**NEW BUSINESS**

*Any new topics brought to the Board by any attendee (that don’t fall under the previous sections).*

* Community Education takes place June 26, 2019 at the Grange. Agenda and presenters discussed.

**Next Meeting –** June 10th 3-6pm **Future Meetings –** Every 2nd Monday 3-6pm unless cancelled

 for some reason.

**ACTIONS TAKEN – Running list of Action items for the 2019 sessions.**

Date assigned, description agreed upon, to whom assigned, and due date. Every resolved action will be carried over 1 month after disposition is agreed upon. List of completed 2019 Action items is kept by AB

minutes writer.

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|  # Date |  Description |  Assigned  To  |  Due |
|   #1 2/4/19 | Staff recommended changes to the By-Laws. Need ABresponse at April AB meeting.  | Staff & AB | open  |
|  #2 2/4/19 | NLFCZD P&P Manual changes:1. II.C AB members, terms, selection policy, meetings2. Appendix A-District Maps & Facility Plans Appendix F-Water Quality Facility Operation information |  Staff | open  |
|  #3 2/4/19 | Complete lake operating parameters document. |  Lee & Malcolm  | open |
|  #8 2/4/19 | Generate merged data base for community members’ contactInformation. |  AB |  open |
|  #11 3/28/19 | Due to AB’s proposed cuts for the 2020 budget, Colleen asked AB to create a prioritized list of items to be fixed or replaced. |  AB |  open |