

# Newman Lake FCZD Advisory Board Meeting Minutes

April 9, 2018

## Attendees:

AB Members: Karen Stebbins-Chair, Lee Tate, Karen Taff, Denise Rewinkel, Suzanne O'Connell

Chair acknowledged quorum present.

## Motions:

1. Table approval of 2/22/18 AB minutes until next meeting in order to review what was actually said at the meeting from the audio. Vote 5:0 PASS
2. Approval of March 22, 2018 AB minutes. Vote 5:0 PASS
3. Approval of minutes of email meeting: Kerns communication. Vote 5:0 PASS
4. Approval to adopt Il.C Advisory Board Guidelines updates that AB Chair will email  
Vote 5:0 PASS  
to Colleen, cc to Ron and Chad, to be forwarded to the BOCC to be officially adopted and placed in the Policies and Procedures Manual.
5. Approval that each AB member will be a representative of the community to establish a constituency and this will be placed in section IV. Duties of the AB Bylaws. Vote 5:0 PASS
6. Approval of the designated 8 assessment areas to the following AB members listed below. Vote 5:0 PASS

1. Lake West: Karen Stebbins	5. Lake North: Suzanne O'Connell
2. Lake South: Karen Taff	6. District Southeast: Dennis Rewinkel (acting)
3. Lake Southeast: Lee Tate	7. District Southwest: Karen Taff (acting)
4. Lake Northeast: Dennis Rewinkel	8. District North: Lee Tate (acting)

7. Approval of AB meeting run by the AB on June 21<sup>st</sup>, 2018 at the Grange Hall in order to discuss topics created by AB. Vote 5:0 PASS
8. Approval of 2018 Advisory Board Advice packet being emailed to Colleen, cc: Ron, and Chad, in order to update accurately information contained in the 2017 Annual Report on Implementation of the Newman Lake Watershed Comprehension Plan of Development for Stormwater Control. Vote 5:0 PASS

## Tasks Assigned With Update For Next Meeting:

- Dennis and Lee volunteered to put up banners.

- Lee asked members to review and be ready to discuss at next meeting the handouts:
  - Annual Budget Flow-NLFCZD Concerns: How to involve community?  
Should AB adopt this?
  - NLFCZD Budget Sections How deep do we want to delve into this? What should AB know about these costs? Suggestions for what costs should look like in the various categories. Suzanne and Dennis took an action to find previous budget breakdowns by Randy for reference.
- Suzanne will check March 12, 2018 AB minutes to check whether revisions were completed and if emailed to AB members.

### **Topics Discussed: (plus those above)**

- ZD Scope of work: Trying to define what district is responsible for and not responsible for.
- Representative/constituency: Dennis distributed handout, 4-9-2018 Draft-NLFCZD Representation Areas, and shared the creation of the 5 District Area, 8 District Area, and 7 District Area. AB members assigned to areas-see Motion 6. Dennis to proceed and define exact area boundaries. Following are subjects discussed:
  - \* Any community member may choose to contact any AB member if they so desire.
  - \*AB representative is responsible for sharing with AB concerns of his/her area.
  - \*AB needs to develop an email protocol in how emails are sent out to group. One suggestion is that AB member will always send a CC to all AB members when sending out an email to his/her contingency.
  - \*Master list of emails will be created with an index to the area that [delete: that residents, and add] the resident's property is located.

### **Primary Topics for Next Meeting: (after those above)**

- Continue discussion on email being sent out to community inviting them to June 21, 2018 meeting. Be specific on what will be discussed. i.e. topic, minutes allowed for discussion, etc. [and add: and who will present each topic.]